

Open Enrollment Deadline Dates

The Open Enrollment period begins July 1 and ends August 31 for changes to be effective October 1. Each year, all PEEHIP eligible active and retired members are sent an Open Enrollment packet to their home address. All of the enrollment forms and information for new members to enroll or make insurance changes are included in this packet. Members have until September 10 to make Open Enrollment changes **online** through Member Online Services. The Member Online Services link can be found on the PEEHIP Web site at www.rsa-al.gov. All **paper** Open Enrollment forms and written requests submitted must be postmarked no later than August 31 for PEEHIP to accept the written request. No Open Enrollment changes can be made after these deadlines.

If members do not wish to make changes to their PEEHIP coverage, they do not need to complete the Open Enrollment application. They will remain enrolled in the same or existing plan(s), and the appropriate premium will continue to be deducted. **Exception:** Members who want to enroll or renew their Flexible Spending Accounts, Federal Poverty Level Premium Discount, or Children's Health Insurance Program must re-enroll each year. These three programs do not automatically renew each year without an application.